

**Minutes for MARCH 19, 2024 - FINAL**  
**Library Board Meeting – 6:00 P.M.**  
**Jemez Springs Public Library**

**Members Present:** Hailey Cooper, Pamela Cornell, Heather Gutierrez, Janet Phillips, Doug Parker, Kellie Primm, Anita Punla and Barbara Stone

**Member Absent:** None

**Presiding:** Library Board President Barbara Stone

**Friends of the Library Presence:** Suzanne Swetnam

**1. Call to Order:** The meeting was called to order at 6:07 p.m.

**2 and 3. Approval of Previous Meeting Minutes**

Hailey moved and Heather seconded that the January 16, 2024 meeting minutes be approved.

**Action taken: *The January 2024 minutes were unanimously approved.***

Heather moved and Kellie seconded that the February 20, 2024 meeting minutes be approved.

**Action taken: *The February 2024 minutes were unanimously approved.***

**4. Librarian's Report**

The written reports provided to Board members are included herein as part of these minutes. The library continues to provide programs including the upcoming travel talk on Portugal and Open Mic for Poetry Month as well as the annual summer programs. Barb and Pam will continue to work with the insurance company re reimbursements for library repairs. Janet noted the proposed ordinance to create a library board for Sandoval County has been tabled indefinitely. Many thanks to Janet who spearheaded, and to the many others who supported, the effort to represent Jemez Valley in the discussion. Question was raised as to how to learn of issues that may affect the library. County Commission agendas are posted, and Kellie volunteered to monitor for relevant agenda items.

**5. Review Status of Library Repairs Projects**

Janet reported that remediation repairs are complete. Reconstruction contracts are partially complete and are awaiting funding for completion.

Work on the Village Conference Room is almost complete. The library welcomes volunteers to help with some items during the move back, but will contract with movers for bulky and heavy items. The grant writer has been instrumental in finding funds for the sewer system, and she continues to assist in seeking funding options for the library. Janet noted that one of the library's goals is to find funding for an engineering study to address the active hot springs underneath the building and funding to follow any proposed recommendations. Janet noted staff changes. Roz Coates has joined the library team. Nora Sutherland's last day at the library is March 23, and Janet invites all to say their farewells and well wishes.

**6. Welcome New Library Board Member, Kellie Primm**

Welcome, Kellie!

**7. Discuss interest of, and possible recommendation for, an additional Board member**

Gracie Johnson attended the February 2024 meeting. She and her family have participated in many library programs. Gracie enjoys reading and libraries, is articulate and willing to participate in library and Board functions. Pam moved and Hailey seconded to recommend Gracie Johnson as a Library Board member, and that said recommendation be placed on the April 2024 Village Council agenda for approval.

**Action: *The motion that Gracie Johnson be placed on the April 2024 Village Council agenda for approval as a Library Board Member was unanimously approved.***

**8. F.O.L. Report**

Suzanne noted that Cliff Elliot continues to serve as the F.O.L. acting treasurer. Cliff is looking into the need for liability insurance, e.g. fieldwork. The F.O.L. intends to gift Dee Plana for her many years of service; Debi Peterson will check local galleries. The F.O.L. received two car donations. F.O.L. is waiting on the LANL grant proposal. Suzanne noted upcoming fundraiser events, including Debi Peterson's talk on her travels in Portugal. Barbara commented that the owner of Santa Ana Nursery is interested in giving a presentation on native plants. Hailey has received numerous donations of native seeds for the Seed Library. Suzanne and Hailey will follow-up on a native plants presentation.

**9. Comments.** No public attended.

**10. Next Meeting:** The next meeting will be April 16, 2024 via zoom.

**11. Adjournment**

Hailey moved and Heather seconded that the meeting be adjourned.

**Action taken: *The meeting was adjourned at 6:53 p.m.***

Respectfully submitted,  
Anita Punla, Secretary